

**Meeting of the Board of Directors of
Southwest Detroit Community School**

4001 29th Street
Detroit, Michigan 48210

**Meeting Minutes - Approved
February 22, 2017**

I. Call to Order (by Ryan Young, Board President) and Roll Call

The meeting began at 5:39 p.m.

Present: Sophia Chue, Cindy Gamboa, Ryan Young

Absent: George Bradford

Others in attendance: Christian Anderson, Melissa Day, Frank Donner

II. Oath of Office for Sophia Chue

J.D. Smith of Grand Valley State University Charter Schools Office administered the Oath of Office to Sophia Chue.

III. Approval of Agenda

Motion add item: "F. Media Requests" to Discussion Items on the agenda.

Moved by: Ryan Young

Seconded by: Cindy Gamboa.

Approved by: All Approved

Motion to approve the agenda.

Moved by: Ryan Young

Seconded by: Cindy Gamboa.

Approved by: All Approved

IV. Public Comments (limited to agenda items)

There were no public comments.

V. Approval of the Previous Meeting Minutes

The board approved the meeting minutes from the meetings held on January 25, 2017.

Moved by: Ryan Young

Seconded by: Cindy Gamboa

Approved by: All Approved

VI. Discussion Items

Alissa Thelen, Assessment Specialist of the Grand Valley State University Charter Schools Office provided the board with a brief overview of the NWEA MAP test and how the scores measure student academic growth.

Frank Donner shared a summary of the academic and community events that had taken place at the Southwest Detroit Community School since the last board meeting. Donner also reviewed the

updated scorecard metrics as they related to parent-teacher conference attendance.

Melissa Day reviewed the monthly financial status of the school.

Melissa May of Croskey Lanni answered questions regarding the proposal presented to the board for auditing services.

Frank Donner gave an update on re-enrollment for the next school year. The school currently is at 78.7 percent re-enrollment for the 2017-2018 school year.

Lisa Diaz of Insignia Partners reviewed and answered questions regarding the proposal for strategic planning services. The board requested that EdReform Partners forward any additional info regarding their proposal via email as they were not in attendance at the meeting.

The board discussed drafting a statement or policy to be used in response to media requests they have received regarding current political events. The Board requested that school management company contact National Charter School Institute regarding the completion of the board policy regarding media relations.

VII. Consent Items

None.

VIII. Authorizer's Comments

J.D. Smith encouraged the board when looking for additional board members seek those who have skill sets that are not currently represented on the board.

IX. Announcements

The next board meeting will be March 22, 2017.

X. Public Comment and Discussion (Related to Non-Agenda Items)

Jill Engle, SWDCS teacher, asked the board for an official policy on how to respond to the media, parents and students with questions that the staff receives regarding current political events.

Dan Engle, SWDCS soccer coach, shared his excitement for the upcoming season and encouraged the board to come out to the matches.

Hilary Young, SWDCS parent, encouraged the board to consider vendors who has had success working with boards and schools that are similar to SWDCS when looking for a strategic planning service provider.

XI. Motion to Adjourn Meeting

Moved by: Ryan Young

Seconded by: Cindy Gamboa

Approved by: All Approved

Meeting concluded at: 7:40 p.m.

The above minutes were duly adopted on 3/22/2017 by the Southwest Detroit Community School's Board of Directors at a properly noticed open meeting held at which a quorum was present.

Submitted by Ryan Young, President